**Call for Grant Applications FEL-CFG-2025**

**AbbVie Independent Education (IE)**

**Call for Grant Details**

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| **Issue Date** | March 21, 2024 |
| **EXTENDED Submission Deadline** | April 11, 2025 |
| **Fellowship Time Frame** | Must begin during the 2025 calendar year for a one-year fellowship |

**We are continuing to accept 2025 Fellowship submissions in the following Therapeutic Area/Specialty Area. The Fellowship Focus below indicates the target for this Therapeutic Area.**

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| **Therapeutic Area** | **Specialty Area** | **Fellowship Focus** |
| Immunology | Dermatology | Clinician specialists, including MDs, NPs, and PAs.  It is the intent of AbbVie to support research fellowship and/or internship programs directed at all medical students, physicians, and scientists pursuing careers in dermatology. |

**Submission Directions**

1. Please go to [grants.abbvie.com](https://grants.abbvie.com/AbbVie-RMS-PROD/DefaultBU1.aspx) and sign in. First-time users should click “Register”
2. In the grant application:

* STEP 1. Select “Submit New Request” to start the submission process.
* STEP 2. Select the “Fellowships” button to continue the submission process.
* STEP 3. Read the Request Submission Instructions and click “Proceed” to enter the request form.
* STEP 4. Enter Request Information on the General Information Tab.
  + Under Therapeutic Area, select **the appropriate TA for your submission**
  + In the Activity Sub-Type field, select **Fellowship**
  + **In the Program Title field, start the title of the grant request as:** **CFG-2025-FEL**
* STEP 5. Continue entering requested information as outlined in the grant application, including document uploads.

1. If you have questions or require assistance, please contact:

**AbbVie Independent Education Department via email at** [**abbviegrants@abbvie.com**](mailto:abbviegrants@abbvie.com)**.**

**IMPORTANT:** **Grant applications submitted in response to this Call for Grants after the extended due date will not be reviewed by the AbbVie Independent Education Department and will be automatically declined. In addition, grant applications must include the required information outlined in the Submission Directions. Failure to provide this information may result in the grant application being declined.**

**Decision Date and Notification**

Once AbbVie has reached a decision about the grant application, a system-generated email notification will be sent. If the request is approved, the Authorized Signer identified in the grant application must log into the AbbVie grant management system to review and approve the Letter of Agreement. The Letter of Agreement must be electronically signed by all parties prior to the activity start date. Please do not consider any request approved until an email notification is received from AbbVie stating that the grant request is approved.

**Background**

AbbVie is committed to supporting independent, high-quality, evidence-based education with the most up-to-date information on current, new, and emerging therapies. This helps to expand knowledge, competence, and performance to improve quality of care for all patients and support the elimination of health care disparities in underserved patient populations.

**Eligibility Criteria**

Grant applicants must be US-based, registered in AbbVie’s Grant Management System at [grants.abbvie.com](https://grants.abbvie.com/AbbVie-RMS-PROD/DefaultBU1.aspx) with no outstanding reconciliations and authorized to provide accredited CME/CE by an official accrediting agency (e.g. ACCME, AOA, AAFP, AMA, ADA CERP, ANCC, ACPE, etc.).

**Transparency**

AbbVie and the AbbVie grant review and approval process complies with applicable laws, regulations, recommendations and guidance, including, without limitation: guidance from the Department of Health & Human Services Office of Inspector General (OIG), Pharmaceutical Research and Manufacturers of America (PhRMA), Advanced Medical Technology Association (AdvaMed), the Accreditation Council for Continuing Medical Education (ACCME), the Physician Payments Sunshine Act (commonly known as the “Sunshine Act” or “Open Payments”), and internal AbbVie policies and procedures.

AbbVie, at its sole discretion, may disclose the details of funded independent medical education activities, including as may be required by applicable federal, state, and/or local laws and regulations. This disclosure may include, but shall not be limited to, details of the activity and the grant amount.

**Terms and Conditions**

AbbVie reserves the right to approve or deny any or all grant applications received as a result of this Call for Grants (CFG) or to cancel, in part or in its entirety, this CFG. AbbVie is not responsible for any costs associated with this CFG submission.